

Academic Internship Recommendation - Professional

Subject: Recommendation Letter for [Student Name] - [Internship Position]

Dear [Hiring Manager/Recipient Name],

I am writing to enthusiastically recommend [Student Name] for the [specific internship position] at [Company Name]. As [his/her/their] [professor/academic advisor/department chair] at [University Name] for the past [time period], I have had the privilege of observing [Student Name]'s exceptional academic performance and professional development.

[Student Name] has consistently demonstrated outstanding abilities in [relevant coursework/skills].

In my [specific course name] class, [he/she/they] achieved [specific achievement] and showed remarkable aptitude for [relevant skills]. [His/Her/Their] analytical thinking and problem-solving skills are exemplary, particularly evidenced by [specific project or assignment].

Beyond academics, [Student Name] possesses the interpersonal skills and work ethic essential for success in your organization. [He/She/They] actively participates in [relevant activities], demonstrating leadership and collaboration abilities. [His/Her/Their] ability to manage multiple priorities while maintaining academic excellence speaks to [his/her/their] dedication and time management skills.

I am confident that [Student Name] will be a valuable asset to your team and will represent both [University Name] and [Company Name] with distinction. [He/She/They] has my highest recommendation without reservation.

Please feel free to contact me at [phone number] or [email address] should you require additional information.

Sincerely,

[Your Name]

[Your Title]

[Department]

[University Name]

[Contact Information]

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