

Career Change Internship Recommendation - Professional

Subject: Recommendation for [Name] - Career Transition Internship

Dear [Hiring Manager],

I am writing to recommend [Name] for the [internship position] at [Company Name]. While [he/she/they] may be transitioning from [previous field] to [new field], [his/her/their] transferable skills, motivation, and recent preparation make [him/her/them] an exceptional candidate.

I have known [Name] for [duration] through [context - professional development program/continuing education/mentorship]. During this time, [he/she/they] has demonstrated extraordinary commitment to this career transition by [specific actions - completing courses/certifications/projects].

[His/Her/Their] portfolio includes [specific work], which showcases both technical competency and creative problem-solving.

[Name]'s background in [previous field] provides unique advantages. [His/Her/Their] experience with [relevant skills from previous career] translates directly to [new field skills]. For instance, [specific example of transferable skill application]. Additionally, [his/her/their] professional maturity, established work ethic, and understanding of business operations exceed what is typically found in traditional internship candidates.

What impresses me most is [Name]'s genuine passion for [new field] and [his/her/their] proactive approach to learning. [He/She/They] has networked extensively, sought mentorship, and immersed [himself/herself/themselves] in [industry/field] communities. This level of dedication signals long-term commitment rather than fleeting interest.

I confidently recommend [Name] for this internship, believing [his/her/their] combination of transferable experience and fresh enthusiasm will bring substantial value to your team.

Best regards,

[Your Name]

[Your Title]

[Contact Information]

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