

Warm and personal recommendation for pay raise

Subject: Recommendation for Salary Increase for [Employee Name]

Dear [Recipient Name],

It is with great enthusiasm that I recommend [Employee Name] for a salary increase. Over the past [Time Period], [Employee Name] has not only met but exceeded expectations in every aspect of their role.

Highlights of their contributions include:

- Demonstrating exceptional commitment to deadlines and quality
- Offering innovative solutions to departmental challenges
- Maintaining excellent relationships with clients and colleagues

Recognizing [Employee Name]'s hard work and loyalty through a salary increase would reflect the value they bring to our team.

Warm regards,

[Your Name]

[Designation]

[Department Name]

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