

## Temporary or early-stage recommendation

Subject: Provisional Recommendation for [Volunteer Name]

Dear [Recipient's Name],

I am writing to provide a provisional recommendation for [Volunteer Name] based on their volunteer work with [Organization Name] from [Start Date] to present. While their service is ongoing, their performance and commitment have already been exemplary.

[Volunteer Name] has shown great initiative and a willingness to take on responsibilities beyond their assigned tasks. I believe their continued contribution will make a lasting impact.

Sincerely,

[Your Name]

[Title/Role]

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