

# Professional Referral Letter for Employment

Subject: Referral for [Candidate Name]

Dear [Hiring Manager Name],

I am pleased to recommend [Candidate Name] for the [Job Title] position at your organization.

Having worked closely with [Candidate Name] for [Duration], I have witnessed exceptional skills in [specific skills] and a strong work ethic. I am confident that [he/she/they] will be a valuable asset to your team.

Please feel free to contact me at [Phone Number] or [Email Address] for any further information.

Sincerely,

[Your Name]

[Position]

[Date]

Get more templates here: <https://www.lettersandtemplates.com/letters/referral-letter>