

Professional Refund Request for Defective Product

Subject: Request for Refund â€” Defective Product

Dear Customer Service Team,

I recently purchased [Product Name] from your store on [Purchase Date]. Upon using the product, I noticed that it is defective as it [describe defect].

I kindly request a full refund for this purchase as per your return and refund policy. I have attached the purchase receipt and photos of the defective product for your reference.

Please let me know the next steps to process this refund. I would appreciate a response within [time frame].

Thank you for your assistance.

Sincerely,

[Your Name]

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