

Formal Refusal Letter for Invitation

Subject: Regretful Decline of Invitation

Dear [Sender's Name],

I sincerely appreciate your kind invitation to [Event Name] scheduled for [Date]. Unfortunately, due to prior commitments, I will not be able to attend.

Please accept my regrets, and I hope the event is a great success. I look forward to joining future occasions.

Warm regards,

[Your Name]

[Your Title/Organization]

Get more templates here: <https://www.lettersandtemplates.com/letters/refusal-letter-for-invitation>