

Official and serious refusal letter

Subject: Formal Refusal to Pay Invalid Invoice

Dear [Recipient's Name],

This letter serves as my formal refusal to pay Invoice [Invoice Number], issued on [Date], for [Amount]. The charges outlined are not valid under the agreement dated [Agreement Date].

Payment is therefore neither due nor payable.

Be advised that any continued demand for payment of this invalid invoice may constitute harassment and will be reported to the appropriate authorities. I request written confirmation that you have withdrawn the invoice from your records.

Respectfully,

[Your Full Name]

[Title/Organization, if applicable]

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