

Casual Relocation Request Email

Subject: Request to Relocate

Hi [Manager Name],

I hope you're doing well. I wanted to ask if it's possible to relocate from [Current Location] to [Desired Location] due to [reason, e.g., family commitments or personal convenience].

I'm happy to discuss how my projects and responsibilities can be managed during this transition. Your support in this matter would mean a lot.

Thanks in advance!

Best regards,

[Your Name]

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