

Serious Letter

Dear [Tenant's Name],

Our records indicate that your rent for [Property Address] is [Number of Days Late] days overdue.

Immediate payment of [Amount Due] is required to avoid further action, including potential eviction proceedings.

Please ensure payment is made by [Deadline Date]. If there is an issue, contact us immediately to discuss options.

Sincerely,

[Landlord/Property Manager Name]

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