

Professional, Formal Medical Request Letter

Subject: Request for Consideration for Medical Leave

Dear [Supervisor/HR Manager],

I am writing to request your kind consideration for medical leave from [start date] to [end date] due to [brief description of medical issue]. I have attached my medical certificate for your reference.

I appreciate your understanding and hope for a favorable response. Please let me know if any additional information is required.

Sincerely,

[Your Name]

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