Informal request for reference letter email

Hi [Employer Name],

I hope you're doing well! I'm applying for [Position/Program] and was wondering if you could provide me with a reference letter based on my work at [Company Name].

It would mean a lot to have your recommendation. Let me know if you need any details from me.

Thanks a bunch,

[Your Name]

Get more templates here:

https://www.lettersandtemplates.com/letters/request-for-reference-letter-from-employer