

Student Transfer NOC Request

Subject: Request for No Objection Certificate for College Transfer

Dear Principal/Registrar,

I am [Your Name], currently enrolled in [Current Program/Course] at [Current Institution Name] with registration number [Registration Number]. Due to [reason - family relocation/better opportunities/financial constraints], I need to transfer to [New Institution Name].

I have completed [number] semesters/years and maintained a CGPA of [GPA]. All my academic fees are cleared, and I have no pending library dues or disciplinary issues. I have attached my fee clearance certificate and library clearance for your reference.

I kindly request you to issue a No Objection Certificate to facilitate my admission process at the new institution. The transfer is essential for continuing my education without interruption.

I am available for any additional formalities or documentation required for this process.

Respectfully yours,

[Your Name]

[Roll Number/Student ID]

[Contact Details]

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