

Bulk order request letter to supplier

Subject: Request for Bulk Purchase Order

Dear [Supplier Name],

We are interested in placing a bulk purchase order for the following items:

- [Item 1: Quantity, Specifications]
- [Item 2: Quantity, Specifications]

Kindly provide us with pricing details, discounts, and estimated delivery schedule for the bulk order.

Thank you for your prompt response.

Sincerely,

[Your Name]

[Title]

[Company Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/request-letter-for-purchase-order>