

Polite Request Email for Kindergarten Admission

Subject: Admission Request for Kindergarten Program

Dear Admissions Office,

I hope this message finds you well. I am interested in enrolling my daughter, Layla, in your kindergarten program for the upcoming school year. I have heard wonderful feedback about your nurturing environment and creative learning approach.

Layla is an enthusiastic child who enjoys group activities and story time. We believe that your school would be the perfect place for her early education journey. Kindly let us know the admission procedure, application deadlines, and any assessments required.

Thank you for your time and support. I look forward to your response.

Warm regards,

[Your Name]

[Contact Number]

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