

Request Email for Admission After Missed Deadline

Subject: Late Admission Request for Grade 9

Dear Admissions Coordinator,

I am reaching out to kindly request consideration for my son's admission into Grade 9, even though we are aware that the official deadline has passed. Due to unexpected family commitments, we were unable to submit the application earlier.

My son, Ahmed, has maintained excellent academic results and has a keen interest in computer science. We would be very grateful if the school could still consider his application, subject to availability.

Please let us know if there is any possibility of admission at this stage. Thank you for your understanding and consideration.

Best regards,

[Your Name]

[Email Address]

[Phone Number]

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