

Character Reference Request

Subject: Request for Bank Reference Letter

Dear Bank Manager,

I hope this letter finds you in good health. I am writing to request a bank reference letter for my account (Account Number: XXXXXXXXXXXXX).

This reference is required for my visa application to [Country] where I plan to [Purpose - study/work/business]. The immigration authorities require proof of my financial standing and banking relationship.

I have maintained this account for [Duration] years with consistent transactions and good standing. Please include details about account type, average balance, and duration of relationship in the reference letter.

The reference letter should be on official bank letterhead and addressed to [Recipient]. If there are any fees for this service, please let me know.

Your cooperation in this matter would be immensely helpful for my future endeavors.

Gratefully yours,

[Your Name]

[Account Holder Details]

[Intended Use of Reference]

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