

Student Leave Request Letter

Subject: Request for Leave

Dear Principal [Name],

I am writing to request leave from school for [number of days] starting from [start date] to [end date] due to [reason, e.g., medical reasons, family emergency].

I kindly request your approval for this leave. I will ensure that I catch up on any missed lessons and assignments.

Thank you for your consideration.

Sincerely,

[Student Name]

[Class/Grade]

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