

Request for Extra Classes Letter

Subject: Request for Extra Classes

Dear Principal [Name],

I am writing to request additional classes or tutorials in [subject] for [Student Name/Class]. Due to [reason, e.g., difficulty in the subject, missed classes], we believe extra sessions will be beneficial.

Please advise on the possibility and schedule for these classes.

Thank you for your support.

Sincerely,

[Parent Name]

[Contact Information]

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