

Request for statement for loan

Subject: Request for Bank Statement for Loan Processing

Dear Sir/Madam,

I am in the process of applying for a loan with [Bank/Institution Name], and they require a certified copy of my bank statement for the past [X months]. Kindly provide me with the statement for my account number [Account Number], duly signed and stamped.

Please let me know if there are any charges, and I will be happy to pay the same.

Thank you for your cooperation.

Yours sincerely,

[Your Full Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/requisition-letter-for-bank-statement>