

Casual Internal Transfer Email

Subject: Interested in Moving to [Target Department]

Hi [Manager's Name],

I hope you're doing well. I wanted to reach out regarding the possibility of transferring to [Target Department]. I've really enjoyed my time in [Current Department], but I feel ready for a new challenge where I can apply my skills differently.

Would it be possible to discuss this opportunity sometime this week?

Thanks a lot,

[Your Name]

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