

Emergency Medical Reschedule Request

Subject: URGENT - Need to Reschedule Appointment Due to Medical Emergency

Dear Dr. [Doctor's Name] / Dear [Clinic Name],

I am writing to request an immediate rescheduling of my appointment currently scheduled for [Date] at [Time] due to a medical emergency.

I am currently experiencing [brief description of emergency situation] and am unable to attend my scheduled appointment. I understand the importance of keeping appointments and sincerely apologize for the short notice.

Could you please reschedule my appointment to the earliest available slot? I am flexible with timing and can accommodate any opening in your schedule within the next [timeframe].

Please confirm receipt of this message and let me know the new appointment details as soon as possible.

Thank you for your understanding during this difficult time.

Urgent regards,

[Your Name]

[Contact Information]

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