

Illness Prevention Reschedule

Subject: Postponing Appointment - Currently Unwell

Dear Dr. [Doctor's Name],

I am writing to inform you that I need to postpone my appointment scheduled for [Date] at [Time] as I am currently feeling unwell.

I am experiencing [symptoms] and do not want to risk exposing other patients or your staff to any potential illness. I believe this is the responsible course of action.

I am hoping to feel better within the next few days. Could we reschedule for sometime next week? I would prefer [day preferences] if available, but I'm willing to work around your schedule.

I will monitor my symptoms and can confirm the new appointment once I'm feeling completely recovered.

Thank you for prioritizing the health and safety of all patients.

Best wishes,

[Your Name]

[Contact Information]

Get more templates here:

<https://www.lettersandtemplates.com/letters/reschedule-doctors-appointment-template>