

Contract Dispute Reservation of Rights Letter

Subject: Reservation of Rights Concerning Contract [Contract Number]

Dear [Recipient Name],

We write regarding the ongoing discussions and disputes related to [contract description]. By sending this letter, we expressly reserve all rights and defenses under the contract and applicable law. Nothing herein should be interpreted as a waiver of any rights or obligations.

We remain committed to resolving this matter amicably, while ensuring our legal rights are fully protected.

Best regards,

[Your Name]

[Your Position / Company]

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