

Relieving Letter with Appreciation

Subject: Relieving and Best Wishes

Dear [Employee's Name],

This is to certify that your resignation from [Company Name] has been accepted, and you are relieved of your duties effective [Last Working Day].

We sincerely appreciate the contributions you made during your tenure, especially your efforts in [mention a project/achievement]. You have been an integral part of the team, and your work has left a positive mark.

We wish you every success and happiness in your future endeavors. May your career continue to grow and flourish.

Best regards,

[Your Name]

[Your Designation]

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