## **Quick Resignation Approval Message**

Subject: Resignation Accepted

Hello [Employee Name],

Your resignation from [Job Title] has been accepted, effective [Last Working Day]. Thank you for your contributions, and best wishes for the future!

Regards,

[Sender Name]

Get more templates here: <a href="https://www.lettersandtemplates.com/letters/resignation-approval-letter">https://www.lettersandtemplates.com/letters/resignation-approval-letter</a>