

Retirement Resignation Letter

Dear [Manager's Name],

After [X] years of service at [Company Name], I have decided to retire and hereby submit my resignation, effective [Retirement Date]. This marks the conclusion of a fulfilling and memorable career.

I extend my sincere gratitude to the management and my colleagues for their support, encouragement, and friendship over the years. I will cherish the memories and experiences I gained here.

I am committed to facilitating a smooth transition before my retirement.

Best regards,

[Your Name]

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