

Heartfelt resignation for joining family business

Subject: A Difficult but Necessary Decision

Dear [Manager's Name],

This is one of the hardest emails I've had to write. After much soul-searching, I have decided to resign from my position as [Job Title], with my last day being [Date].

My family's business has reached a critical juncture where they need someone with my skills and experience to help guide its future. While leaving this job means giving up work I truly love with people I deeply respect, I feel a responsibility to help preserve what my family has built over generations.

The decision wasn't easy because I've genuinely enjoyed every aspect of my role here. The projects we've worked on together, the challenges we've overcome, and the friendships I've formed have made this job more than just work.

I'm committed to making this transition as seamless as possible. Please let me know how I can best prepare my replacement and ensure all my current projects are properly handed over.

Thank you for being such an understanding and supportive leader. I hope our paths cross again in the future.

Warm regards,

[Your Name]

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