

Quick resignation email for urgent marriage situation

Subject: Urgent Resignation Notice - Personal Circumstances

Dear [Manager's Name],

I hope you'll understand that I must submit my resignation from my position as [Job Title] effective [Date]. I realize this provides less than the standard notice period, but unexpected personal circumstances require immediate attention.

I am getting married sooner than originally planned due to [brief reason - visa requirements/military deployment/family situation], which necessitates my immediate relocation to [Location]. This situation developed quickly and unfortunately doesn't allow for the typical two-week transition period.

I sincerely apologize for the short notice and any inconvenience this may cause. I am fully committed to making this transition as smooth as possible during my remaining time. I can work extended hours these next few days to complete urgent tasks and provide detailed handover notes for my replacement.

I have truly valued my time with the company and regret that circumstances require such an abrupt departure.

Thank you for your understanding during this hectic time.

Best regards,

[Your Name]

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