

Casual Email Resignation

Subject: Stepping Down Due to Pregnancy

Hi [Manager's Name],

I wanted to let you know that I will be resigning from my role at [Company Name], effective [Last Working Day]. With my pregnancy progressing, I need to focus on my health and family at this time. Thank you for all the support and opportunities. I will do my best to make the transition smooth before I leave.

Best,

[Your Name]

[Date]

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