

# Professional Resignation Regret Letter with Reconsideration

Subject: Regret Regarding Your Resignation and Possible Alternatives

Dear [Employee Name],

We have received your resignation letter dated [Resignation Date] and want to express our regret at your decision to leave [Company Name]. Your expertise and leadership have been invaluable.

We would like to offer a discussion regarding possible alternatives to your resignation, including new responsibilities or adjusted terms that may better meet your expectations. We hope you will consider meeting with us before finalizing your decision.

Thank you for your remarkable contributions.

Sincerely,

[Your Name]

[Position]

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