

# Heartfelt Resignation Letter With Flexible Ending Date

Subject: Thank You and Resignation with Flexible Notice

Dear [Manager's Name],

It is with mixed emotions that I submit my resignation from [Company Name]. Working here has been one of the most rewarding experiences of my career, and I am deeply grateful for your guidance and support.

Although I had initially considered [date] as my last day, I understand the importance of a smooth transition. I am open to adjusting my final day of employment to ensure that my responsibilities are handed over without disruption.

Please know that this decision was not made lightly, and I will always value the relationships and experiences I gained here.

With sincere gratitude,

[Your Full Name]

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