

Resignation Letter Without Notice Period

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Today's Date]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I hope this letter finds you well. It is with a heavy heart that I am writing to inform you of my decision to resign from my position at [Company Name], effective immediately. I understand that my decision to leave without providing the standard notice period may cause inconvenience, and for that, I sincerely apologize.

This decision has not been taken lightly, and I have given it considerable thought and consideration. However, due to unforeseen personal circumstances, I find it necessary to step away from my current role at this time. I understand the importance of a notice period to facilitate a smooth transition, but regrettably, it is not feasible for me to fulfill this obligation.

I want to express my gratitude for the opportunities and experiences I have had during my time at [Company Name]. I have learned a great deal and have had the pleasure of working with wonderful colleagues and mentors. I am proud of the work I have contributed to the company and the accomplishments achieved during my tenure.

I assure you that I will do my best to ensure a smooth handover of my pending tasks and any relevant information to my colleagues. I am open to providing any necessary support during this

transitional period.

Please consider this letter as my formal resignation, and I am willing to discuss any further details or requirements with you at your convenience.

Thank you for your understanding, and once again, I apologize for any inconvenience my immediate departure may cause.

Sincerely,

[Your Name]