

# Formal Resignation Letter Without Notice Period

Subject: Immediate Resignation

Dear [Manager Name],

I am writing to formally resign from my position at [Company Name] effective immediately. Due to [brief reason, e.g., personal emergency, health issues], I am unable to serve the notice period.

I apologize for any inconvenience caused and will ensure a smooth handover of my responsibilities to the best of my ability.

Sincerely,

[Your Name]

[Designation]

[Date]

**Get more templates here:**

<https://www.lettersandtemplates.com/letters/resignation-letter-without-notice-period>