

Simple Casual Message Template

Subject: No worries!

Hey [Name],

Thanks for the apology, but honestly, don't stress about it! These things happen, and it's really not a big deal.

I appreciate you reaching out, but let's just move on. Looking forward to [next interaction/project/meeting].

Cheers,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/response-to-apology-letter>