

Retirement Appreciation Letter for Long-Term Service

Dear [Employee's Name],

After [number] years of dedicated service, we want to extend our heartfelt thanks for your remarkable contributions. Your commitment, professionalism, and perseverance have been inspiring to everyone around you.

We celebrate your achievements and hope your retirement brings you the peace, joy, and fulfillment you deserve. Your presence will be missed, but your legacy will remain.

Warm regards,

[Supervisor / Manager Name]

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