Casual retirement congratulations email

Subject: Wishing You a Happy Retirement!

Hi [Recipient's Name],

Congratulations on your retirement! It's hard to imagine the office without you, but I'm so happy you're moving on to a well-deserved time of rest, travel, and fun.

I hope you enjoy every moment of this new journey. Don't forget to keep in touchâ€"we'II miss your laughter and stories around here!

Cheers,

[Your Name]

Get more templates here:

https://www.lettersandtemplates.com/letters/retirement-congratulations-letter