

Heartfelt Retirement Email

Subject: Wishing You a Happy Retirement

Dear [Employee Name],

As you prepare to retire from [Company Name], we want to express our deepest gratitude for your years of dedication. Your hard work, wisdom, and camaraderie have left a lasting impact on everyone around you.

We hope your retirement brings you joy, relaxation, and all the adventures you have been dreaming of. You will be greatly missed but never forgotten.

Warmest wishes,

[Team/Department Name]

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