

Warm and personal farewell message

Subject: Thank You and Farewell

Hello [Client Name],

I wanted to personally let you know that I will be retiring on [date]. Working with you has been an absolute pleasure and a highlight of my career.

Your support and trust have meant a lot to me, and I hope the relationship continues with my successor, [Successor Name]. Wishing you all continued success and happiness.

Warm regards,

[Your Name]

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