Casual Return From Maternity Leave Message To HR

Subject: Back to Work After Maternity Leave

Hi [HR Representative's Name],

I hope you're doing well! I just wanted to let you know that l'll be returning from maternity leave on [return date]. Please let me know if there are any forms or processes I need to complete before my first day back.

l'm looking forward to reconnecting with everyone and getting back into the routine. Thanks for all the support during my leave!

Best,

[Your Name]

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