

Simple salary certificate letter

Subject: Salary Certificate Confirmation

Dear Sir/Madam,

This is to certify that Mr./Ms. [Employee's Name] is employed with [Company Name] since [Date]. He/She is currently working as [Designation] and is drawing a monthly gross salary of [Amount].

This certificate is issued upon the request of the employee for official purposes.

Regards,

[Authorized Signatory]

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