

Salary confirmation for loan purposes

Subject: Salary Confirmation " [Employee Name]

Dear [Bank/Financial Institution Name],

This letter serves to confirm that [Employee Name], employed with [Company Name] as [Designation] since [Date of Joining], receives a monthly salary of [Amount].

This information is provided at the request of the employee for loan/financial verification purposes.

Please contact the HR department at [Email/Phone] for any queries.

Sincerely,

[HR Manager Name]

[Company Name]

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