

Formal Salary Negotiation Letter Template

Subject: Salary Counter Offer Discussion

Dear [Manager's Name],

Thank you for extending the offer of [Offered Salary] for the [Position] role. I am enthusiastic about the opportunity to contribute to [Company Name] and bring value to the team.

After careful consideration of my skills, experience, and industry benchmarks, I would like to propose a revised salary of [Proposed Salary]. I believe this adjustment reflects my qualifications and the responsibilities of the position.

I am confident that we can reach a mutually beneficial agreement and I remain very excited about joining the team.

Sincerely,

[Your Name]

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