

Salary Increase Proposal Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Today's Date]

[Recipient's Name]

[Recipient's Job Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally propose a salary increase for my position at [Company Name]. I have thoroughly enjoyed being a part of this esteemed organization and have taken pride in contributing to its success over the past [duration of employment].

Since joining [Company Name], I have consistently demonstrated a strong commitment to my responsibilities and have strived to exceed expectations in my role. Over time, I have taken on additional tasks and responsibilities, which have directly contributed to the growth and efficiency of the team and the company as a whole.

I have also been actively involved in various projects that have positively impacted the bottom line and helped achieve important milestones. My dedication to professional development has allowed me to enhance my skills and stay up-to-date with the latest industry trends, enabling me to contribute even more effectively to the company's success.

Considering my substantial contributions and the increased value I bring to the organization, I believe it is appropriate to discuss a salary adjustment. I have researched salary trends in the

industry for similar positions, and I feel that my current compensation does not align with the market value for my skillset and experience.

Therefore, I am requesting a salary increase of [proposed percentage or specific amount]. I am confident that this adjustment will reflect my dedication to the company and my ongoing commitment to delivering exceptional results.

I would be more than willing to discuss this proposal further at your earliest convenience. I greatly appreciate your time and consideration of my request. I remain enthusiastic about the future at [Company Name] and look forward to continued growth and success together.

Thank you for your attention to this matter.

Sincerely,

[Your Name]