

Formal acceptance of salary increment

Subject: Acceptance of Salary Increment

Dear [Manager's Name],

I am writing to formally acknowledge and accept the salary increment communicated to me in your letter dated [Date]. I am truly grateful for this recognition of my contributions and for the trust placed in me by the management.

This increment further motivates me to continue delivering quality work and to contribute actively to the success of our organization. I assure you of my continued dedication, professionalism, and enthusiasm in all future tasks.

Thank you once again for this support and acknowledgment.

Sincerely,

[Your Name]

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