

Tentative request for salary review before formal evaluation

Subject: Preliminary Request for Salary Review

Dear [Manager's Name],

As part of my ongoing career development, I would like to preliminarily discuss a potential review of my current compensation. This request is to align my salary with my current responsibilities and performance achievements.

I am happy to provide any supporting documents or metrics in preparation for this discussion.

Please let me know a suitable time to meet.

Kind regards,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/salary-review-request-letter>