

Sales Agreement Letter

Dear [Client],

We are pleased to inform you that we have reached a sales agreement regarding the purchase of [product/service] from our company.

The terms of the agreement are as follows:

Product/Service: We will be providing [product/service] to you.

Quantity: The quantity of [product/service] to be provided is [quantity].

Price: The total price for the [product/service] is [price]. This price is inclusive of all taxes and duties.

Payment Terms: Payment for the [product/service] will be made [payment terms].

Delivery: The delivery of the [product/service] will be made [delivery terms].

Warranty: We provide a warranty of [warranty terms].

Intellectual Property: All intellectual property rights related to the [product/service] will remain with our company.

Termination: Either party can terminate this agreement by providing [termination terms].

Governing Law: This agreement will be governed by the laws of [governing law].

We believe that this sales agreement will be beneficial for both parties and will help us establish a long-lasting relationship. If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Company Name]