

Joint Account Signing Authority Modification

Subject: Modification of Joint Account Signing Authority

To Whom It May Concern,

We, the joint account holders of Account Number [Account Number], request modification of our current signing authority arrangement.

Current account holders:

1. [Primary Holder Name]
2. [Secondary Holder Name]

Requested changes:

- Change from "Both signatures required" to "Either signature acceptable"
- Add emergency contact authorization for [Emergency Contact Name]
- Update signature specimens as attached

This change is necessary to facilitate smoother banking operations while maintaining account security.

Both account holders are present and consent to these modifications as evidenced by our signatures below.

We appreciate your prompt processing of this request.

Respectfully,

[Primary Holder Name & Signature]

[Secondary Holder Name & Signature]

[Date]

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