

Sample Authorization Letter To Use Credit Card

Dear [Name of Credit Card Company],

I am writing this letter to authorize [Name of Authorized User] to use my credit card for any transactions that they may deem necessary. I understand that I will be fully responsible for any charges incurred on the credit card and that the authorized user will be using the card in accordance with my instructions.

To ensure that the authorized user can access and use the credit card, I have provided them with the following details:

- Credit card number: [Insert Credit Card Number]
- Expiration date: [Insert Expiration Date]
- CVV code: [Insert CVV Code]

I hereby authorize [Name of Authorized User] to use the credit card for any purchases or payments they may need to make on my behalf. I am fully aware of the risks and responsibilities associated with giving another person access to my credit card, and I accept all liabilities that may arise from such transactions.

Please do not hesitate to contact me if you require any further information or confirmation of my authorization. I appreciate your cooperation and prompt attention to this matter.

Thank you.

Sincerely,

[Your Name]