

Professional Discrimination Complaint Letter

Dear [HR Manager/Recipient Name],

I am writing to formally lodge a complaint regarding discriminatory behavior I have experienced in the workplace. On [Date], [Colleague/Supervisor Name] made [describe behavior or comment], which I believe constitutes discrimination based on [race, gender, religion, age, disability, etc.]. This behavior has caused [describe impact on work, mental health, or professional environment]. I request a thorough investigation into this matter and appropriate corrective action to prevent future occurrences.

Please acknowledge receipt of this letter and inform me of the next steps in the complaint process.

Sincerely,

[Your Name]

[Position]

[Department]

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